

CUI
NAVSEA OP 5 REVISION EIGHT

FIRE BILL PROCEDURES

INSTALLATION:

BUILDING # (enter building number)

ROOM # (enter room number)

Reporting a Fire: USE NEAREST FIRE ALARM PULL BOX OR DIAL 9-1-1. Know the location of the nearest alarm box and the nearest telephone in your area. The nearest phone and fire alarm pull box are located (enter location).
When using the telephone, remember to REPORT THE INSTALLATION AND BUILDING NUMBER.

Evacuation: Spread the word to all personnel and evacuate to the distances provided below based on the Hazard Class Division. All personnel except fire parties will clear the area. Muster all personnel.

Emergency withdrawal distances for nonessential personnel from fires **INVOLVING** explosives:

FIRE SYMBOLS	HAZARD CLASS/ DIVISION	ALL QUANTITIES
1	1.1	4000 FTS
2	1.2	2500 FTS
3	1.3	600 FTS
4	1.4	300 FTS

Muster Location: All personnel will muster at (enter location/s)

Activation: Without endangering your life or others and when safe to do so, use fire extinguisher to extinguish small fires that have not reached explosives. Manually activate deluge sprinkler system (as necessary).

The nearest fire extinguisher is located (enter location).

If applicable. The nearest deluge System Manual Activation pull box is located (enter location).

Actions: Only if time permits and there is no immediate danger to self or others:

- Secure valuable government assets
- Remove hazardous materials from the fires path
- Close doors and windows to confine the fire
- Active auxiliary brigade (if appropriate)

Command Post: Upon arrival of the Fire Department, supervisor(s) or senior person shall provide the Incident Commander with the following information:

- Location of Fire
- Hazardous Materials in vicinity or involved
- Personnel evacuation muster status

Equipment: It is the responsibility of the commands Fire Warden to ensure all fire equipment is inspected at required intervals and replaced as needed.

IT IS THE RESPONSIBILITY OF ALL HANDS TO EXECUTE THE ABOVE FIRE BILL PROCEDURES.

(Fire bills shall be reviewed semi-annually by the command Fire Warden)

REVIEWED BY: _____ DATE: _____

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Figure 4-1. Fire Bill Procedures